

Air Conditioning Approval Checklists

Applicant

Applicant's name:	
Address:	
Telephone number:	
Email:	
Date of submission:	

Applicant checklist

<input type="checkbox"/>	A plan has been developed and will be submitted for approval. Does your plan address the following issues? <input type="checkbox"/> The physical size of the condenser, including KW rating. <input type="checkbox"/> Noise characteristics. <input type="checkbox"/> Proposed location of the condenser. <input type="checkbox"/> Size and location of conduit in relation to the condenser. <input type="checkbox"/> Screening Details. <input type="checkbox"/> Written approval from a neighboring property owner.
<input type="checkbox"/>	If your building is of the older style, has an application been submitted to Heritage Victoria?
<input type="checkbox"/>	If the condenser unit is to be located outside your lot entitlement, does your submission include an explanation as to why this is necessary?
<input type="checkbox"/>	If the condenser unit is to be located in a garden area, does your submission include details of how the unit will be screened from view. Screening using (appropriate) plants is preferred to artificial screens.
<input type="checkbox"/>	If the condenser unit is to be located next to someone else's property, does your submission include written agreement by your neighbour?

The Applicant should provide the Installer with the checklist below and ensure all conditions are met. Any deviation from these conditions must be submitted to the Owners Corporation for approval prior to installation.

Installer checklist

<input type="checkbox"/>	Air conditioners should have a back-to-back installation where possible.
<input type="checkbox"/>	Where possible, conduits should be situated alongside existing downpipes.
<input type="checkbox"/>	Conduits must be colored to match.
<input type="checkbox"/>	All piping, refrigeration lines, electrics and associated tubing must be contained within the <u>one</u> conduit.
<input type="checkbox"/>	Other than mounting screws or nails, the fascia of the building is <u>not</u> to be modified to accommodate the conduit or the condenser.
<input type="checkbox"/>	Vertical sections of conduit are to be located <u>no more</u> than 1m from the condenser unit.
<input type="checkbox"/>	Horizontal sections of conduit must be routed at low level and extend <u>no more</u> than 1m from the condenser unit.
<input type="checkbox"/>	A Wall Mounted Universal Bracket must be utilised to install the condenser unit where the condenser unit is located on the common property. The clearance between the underside of the condenser unit and the garden/ground below must be 400mm. Concrete pad/pads are <u>not</u> acceptable.
<input type="checkbox"/>	The condensate drain pipe must extend to a <u>minimum of 400mm</u> away from the foundations of adjacent buildings, veranda footings and any other structures.
<input type="checkbox"/>	The condensate drain pipe must be attached to the condenser unit mounting brackets using ties, clamps or clips to ensure it does not hinder garden maintenance. It must be routed to the <u>front</u> of the unit to maintain the required 400mm. The drain pipe must not be left hanging and must have a continuous fall to the front of the unit, ensuring no kinks or bends.
<input type="checkbox"/>	Condensate piping is not to be connected to existing downpipes, unless approval has been obtained from the Owners Corporation.

If there is a compelling reason why any conditions on the checklist cannot be met, a case may be submitted as part of the plan. Failure to do this will result in further expense once the installation is complete.